

Office Symbol: \_\_\_\_\_

Date: \_\_\_\_\_

MEMORANDUM FOR Commander, CONUS Replacement Center

SUBJECT: Training Certification For Rank: \_\_\_\_\_ Name: \_\_\_\_\_

1. I certify that the subject individual has completed the following training requirements within the past 12 months. I have initialed either YES or NO for each requirement.

REQUIREMENT		CDR'S INITIALS	
		YES	NO
1	Anti-Terrorism Level 1 (Certificate Attached)		
2	Subversion & Espionage Directed Against the Army (SAEDA)		
3	Operational Security (OPSEC)		
4	Heat Injury Prevention		
5	Equal Opportunity/Prevention Of Sexual Harassment (EO/POSH)		
6	General Orders		
7	Suicide Prevention		
8	Trafficking		
9	Report Intelligence Information		
10	Fraternization Policy		
11	Cultural Awareness (Country Brief for this Individual's Destination)		
12	Core Army Values		
13	SERE 100 Course (Certificate Attached)	Individual Must: Complete SERE 100  <b>OR</b> Watch Six Hostage Videos and Complete PR Briefing	
13a	Personnel Recovery (PR) Briefing		
13b	Intro to Hostage Survival Video		
13c	US Hostage Policy Video		
13d	Hostage Communication Video		
13e	Hostage Resistance To Exploitation Video		
13f	Hostage Release Video		
13g	Hostage Survival Summary Video		

2. The point of contact for this action is: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

O-6 Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

UNIT: \_\_\_\_\_

## PRE-CERTIFICATION MEMORANDUM COMPLETION INSTRUCTIONS

1. The provided format is the only authorized format for this memorandum. Do not alter the memorandum in any way or retype into word processing format.
2. Complete all blanks on the document.
3. The first O-6 or civilian equivalent in the rating chain must initial the YES or NO block for each line. The Contracting Officer's Representative (COR) may verify training for civilian contractors. Leave no line un-initialed.
4. Most of the training can be completed online at <https://atiam.train.army.mil/SoldierPortal/>. You must have an AKO username and login to gain access. Once logged onto the site, click on the link labeled "What's Hot!" located under the Alerts section; click on "Deployment Training"; then click on "Theater-Specific Individual Requirement Training Course". You will then be able to select/access the required courses.
5. Successful completion of each block of instruction provided on this website will render the user a self-certifying completion certificate. Training Certificates are available for all courses except for Core Army Values (PowerPoint) and the Hostage Videos. Individuals must bring copies of their certificates with them to the CRC.
6. UCMJ and Law of Land Warfare/Geneva Convention are no longer part of Pre-Certification. These courses will be taught by JAG at the CRC.
7. SERE Level B training is a Theater entry requirement and can be met in **either** of the following two ways:
  - a. SERE 100 (**preferred method**) and is available at the HQDA G-3/5/7 Website at <https://www.g357extranet.army.pentagon.mil/DCSEextranet/damopr/videos.aspx>.
  - b. Watch the six Hostage Videos **and** complete the Personnel Recovery Briefing available at <https://www.g357extranet.army.pentagon.mil/DCSEextranet/damopr/videos.aspx>. Video 5 requires SIPRNET access and is *optional*.
  - c. POC for Personnel Recovery and SERE training requirements is CW5 Richard Dohmen, commercial (757) 788-5683, [rick.dohmen@us.army.mil](mailto:rick.dohmen@us.army.mil).
8. Any training requirements not met prior to attendance at the CRC will be met at the CRC during make-up training.